

Fire Safety Adviser Training

This course helps you learn what to do in an emergency and how to take on the role of a Fire Safety Adviser. You'll gain practical skills and confidence to respond calmly and effectively if an incident occurs in your facility. The training covers how to prepare for emergencies, use emergency systems, communicate clearly, work with emergency services, and manage situations until help arrives. By the end of the course, you'll be better prepared to help keep people safe and support an organised and effective emergency response.

On successful completion of this course, you will be issued with a nationally recognised Statement of Attainment for the following Units of Competency:

- **PUAFER001 Identify, prevent, and report potential facility emergency situations**
- **PUAFER002 Ensure facility emergency prevention procedures, systems, and processes are implemented**
- **PUAFER003 Manage and monitor facility emergency procedures, equipment, and other resources**
- **PUAFER004 Respond to facility emergencies**
- **PUAFER005 Operate as part of an emergency control organisation**
- **PUAFER006 Lead an emergency control organisation**
- **PUAFER007 Manage an emergency control organisation**
- **PUAFER008 Confine small emergencies in a facility**



NATIONALLY RECOGNISED
TRAINING

Course Content

- Fire Safety Adviser roles and responsibilities
- Preparing for emergencies
- Manage facility emergency systems
- The Emergency Planning Committee and Emergency Control Organisation
- Life safety systems and equipment
- Responding to emergency reports, signals and warnings
- Use of portable fire fighting equipment
- Evacuation procedures
- Safely confine emergencies



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POWERED BY **API GROUP**

Course Requirements

- This course is delivered face to face over **two days**, with additional time post-course for completion of assessments
- Maximum of **15 participants** per session.
- The course is delivered **face-to-face**, at your site or at a Chubb Training Facility.
- **When conducted on your site** we require:
 - *Access to a room suitable for delivering a PowerPoint presentation*
 - *Copy of your workplace emergency response manual / procedures*
 - *Access to the facility to conduct a fire safety audit*

On the day of training, **students** also **require**:

- An internet-connected device, ideally a tablet or laptop
- Photo identification
- Knowledge of their workplace emergency response procedures
- Any checklists for their facility
- Unique Student Identifier (USI)

Recertification

A Fire Safety Adviser must hold a current building fire safety qualification issued within the last 3 years.

Chubb Training also provides a Fire Safety Adviser recertification program. To be eligible for the recertification course, you must have completed a nationally recognized Fire Safety Adviser course within the last 3 years.





Student Suitability

To successfully complete this course, students must have everyday **reading, writing, communication, numeracy and digital skills.**

Students will need to:

- **Read and interpret** safety documents, policies and legislation
- **Follow written** and **spoken** instructions
- Take part in **discussions** and **speak confidently** with others to report hazards, explain evacuation procedures or give clear directions during scenarios
- **Write** short **reports** such as incident reports or audit findings
- Complete **simple online tasks** such as logging into a website to access procedures, record observations or filling in a form
- Understand **basic numeracy** for tasks such as timing an evacuation, checking how many people are in the building and counting safety equipment
- Have **general mobility** and the ability to move around a workspace, take part in evacuation-style activities and safely navigate building areas during simulated emergencies.

Students may be asked to complete a short skills survey before the course to confirm their literacy skills.

ASSESSMENT

1. Online Knowledge Assessments
2. Practical demonstrations
3. Case Study
4. Fire Safety Audit
5. Emergency Plan Review

GET IN TOUCH

For course costs and bookings, please contact Chubb on:

- Ph: **1300 650 182**
- Email: **au_chubb.training@chubbfs.com**